5144 E Stop 11 Rd

Suite #17

Indianapolis, IN 46237

P: 1-877-397-2937

F: 1-866-480-8550

[support@pay4schoolstuff.com](mailto:support@pay4schoolstuff.com)

**DDA Change Authorization Form**

School/Organization Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tax ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_\_\_\_\_\_\_\_ Zip code: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
| Current Banking Information: | New Banking Information: |
| Bank Name: | Bank Name: |
| Routing Number: | Routing Number: |
| Account Number: | Account Number: |

***\* Please fax a copy of a voided CHECK (NOT a deposit slip) or bank letter that contains the coordinating new account information along with this form to 1-866-480-8550.***

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\* BY SIGNING THIS AGREEMENT, YOU CERTIFY THAT YOU ARE AN AUTHORIZED INDIVIDUAL ON THE ACCUONT PERMITTED TO MAKE THESE CHANGES ON BEHALF OF THE AGENCY.**

**\*\* THIS IS A FORMAL REQUEST THAT PAYGOV, LLC ON BEHALF OF PAY4SCHOOLSTUFF, UPDATE THE BANKING INFORMATION CURRENTLY ON FILE.**